

ARCHITECTURAL CONTROL COMMITTEE APPROVAL APPLICATION

All structural improvements MUST be drawn to scale on a photocopy of the survey. Please indicate how the new structure or improvement relates to the existing structure, and if possible provide a side and rear view. A sketch for mailboxes and gutters is acceptable. In the case of new construction, please enclose two (2) sets of plans, one will be returned with the decision of the Architectural Control Committee.

Please keep in mind the committee has 30 days to review the application. Approval is valid for 90 days.

CHAMPION FOREST FUND Inc

OWNER'S NAME(s) _____

Occupant's Name (if different) _____

ADDRESS _____

PHONE _____ E-MAIL (Required) _____

Please indicate the improvement (s) or requested temporary amenities you propose:

Paint Roof Pool/Spa Deck Patio
 Gazebo Storage Shed Fence Basketball Goal Solar Panels
 Room Addition Storage Pod Portable Restroom Construction Dumpster Rain Barrel
 Flag Pole Other _____

Describe the proposed improvement(s) or temporary amenity request in detail:

Please describe the location of the improvement(s) you propose. For example: garage, roof, front of house, backyard, side-yard, etc. Please describe the proposed location of the requested temporary amenity; Pod, Porta Restroom or Dumpster, if applicable.

Materials planned for the improvement you propose:

Lumber-Type(s) _____

Brick-Types and Color _____

Screen-Type(s) _____

Fence-Type(s) _____

Shingles-Type(s) _____

Other _____

Note: Building supplies and tools shall be kept out of sight as much as possible for aesthetic and safety reasons.

If you are painting or staining - YOU MUST include manufacturer, the manufacturer's color name and the color code. Please give particular consideration to the color of the brick when making your paint selection.

Brick Color _____ House Color _____

Trim Color _____ Garage Door Color _____

Dimensions of Planned Improvement: _____ Width _____ Height _____ Length

Who will work on this improvement? _____ Homeowner
_____ Contractor-List name and Phone # _____

_____ Start Date _____ Completion Date

If your improvement requires a permit, [CHECK HERE](#), you must obtain a permit from Harris County within thirty (30) days of the date of approval by the Architectural Control Committee. To obtain a construction permit, contact [Harris County Permit Department](#). If you have any questions, call the Permit Dept at 713-956-3000.

IN AN EFFORT TO PROVIDE AND PROTECT EACH INDIVIDUAL HOMEOWNER'S RIGHTS AND VALUES, IT IS REQUIRED THAT ANY HOMEOWNER OR GROUP OF HOMEOWNERS CONSIDERING IMPROVEMENT (EXAMPLES: EXTERIOR PAINT, PATIO COVERS, FENCES, SIDEWALKS, DECKS, ETC.) ON THEIR DEEDED PROPERTY OTHER THAN LANDSCAPING, SUBMIT A REQUEST FOR HOME IMPROVEMENT APPROVAL TO THE ARCHITECTURAL CONTROL COMMITTEE FOR APPROVAL BY THE HOMEOWNERS ASSOCIATION PRIOR TO INITIATING WORK ON PLANNED IMPROVEMENTS. IF ANY CHANGE IS MADE THAT HAS NOT BEEN APPROVED, THE COMMITTEE HAS THE RIGHT TO ASK THE HOMEOWNER TO REMOVE THE IMPROVEMENT FROM HIS PROPERTY. I UNDERSTAND THAT THE ASSOCIATION ARCHITECTURAL CONTROL COMMITTEE WILL ACT ON THIS REQUEST AS QUICKLY AS POSSIBLE AND CONTACT ME IN WRITING REGARDING THEIR DECISION. I AGREE NOT TO BEGIN PROPERTY IMPROVEMENT(S) UNTIL THE ARCHITECTURAL CONTROL COMMITTEE NOTIFIES ME OF THEIR APPROVAL.

Signature of Homeowner(s):

Date:

For any proposed improvement of structural changes or additions - ATTACH A COPY OF THE PROPERTY SURVEY

with the location of the proposed improvement(s) superimposed to scale.

(You should have a copy of your property survey with your property purchase closing documents.)

Be specific; show the property lines, building setback and utility easements, fences, sidewalks, patios, pools etc. Show the dimensions to scale of the improvement and label the distances for the location of the improvement(s).

RETURN THE COMPLETED FORM and if needed, survey, to: ACC chairperson via championforestonline.com or by mail to:
Champion Forest Fund, Inc. ACC
16215 Champion Forest Dr
Spring, TX 77379

FOR ASSOCIATION & OFFICE USE ONLY:

Date Received by ACC: _____

____ APPROVED ____ DENIED Comments or contingencies:

Date: ACC Signature:

Jun 2019 Rev